Alina Shrestha

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Professional Agile Project Manager with progressive work experience of 7+ years with strong analytical skills, a passion for continuous learning, and a commitment to fostering collaborative, high-performing teams. Skilled in facilitating Agile practices, enhancing team metrics, and leveraging tools like Jira, Confluence, Miro, and SharePoint to deliver valuable output. Seeking to contribute to an innovative organization.

CERTIFICATIONS

- Professional Scrum Master I Certification (PSM I): Scrum
- Certified Associate in Project Management (CAPM): PMI
- Microsoft Office Specialist – Associate: Microsoft

SKILLS

- **Value Realization:** Delivered intended value for multiple initiatives using Agile methodologies. Helped the team to achieve an average of 70%+ predictability to deliver committed value sprint over sprint.
- **Ownership and Accountability:** Demonstrated strong ownership in value delivery, driving initiatives from inception to completion. Successfully facilitated end-to-end development of an e-commerce platform, generating 10% online sales in 3 months.
- **Stakeholder Management:** Strengthened stakeholder trust in the team by enhancing predictability and demonstrating the team's ability to consistently deliver value

EXPERIENCE

Agile Project Manager, May 2023 – Present   **CP Office Solutions Inc**
- Resolved 90% of team conflicts promptly, ensuring a positive team dynamic and uninterrupted project flow. Proactively identified and mitigated risks, preventing potential delays and issues.
- Established a streamlined product backlog refinement process that prioritized requirement clarification, user story estimation, and fostered open, constructive discussions on product goals. This initiative directly contributed to improved sprint planning efficiency and accuracy.
- Spearheaded the development of an eCommerce website, as lead web designer, using Shopify, overseeing the entire process from inception to launch including implementation of 4 Google Ads campaigns.
- Facilitated scrum events, fostering a collaborative environment that improved team predictability to achieve average predictability of 70%+.

Scrum Master/Agile Project Manager, 2021 – 2022   **Cotiviti Private Limited**
- Implemented proactive risk management strategies by identifying and addressing potential risks. Communication of mitigation strategies across cross-functional teams resulted in a 35% reduction in project uncertainties and strengthened stakeholder trust.
- Managed JIRA boards to effectively visualize workflow while leading and collaborating with a cross functional team.
- Managed and enhanced documentation including project plan, roadmap, weekly/monthly project report.
- Developed and presented the report status of the project in front of 50+ stakeholders.

Scrum Master, 2019 – 2021   **Sync Solutions Private Limited**
- Coached developer team on self-organization, collaboration, and teamwork.
- Facilitated product owner and developer team on best practices to collaborate, express concerns, and requirements.
- Facilitated meetings to brainstorm ideas for products between product owner, developer team and subject matter experts.
- Developed a communication channel for effective and smooth flow of information between Scrum team and stakeholders.

Software Engineer, 2017 – 2019   **Insight Workshop**
- Upgraded one web application made in Flask, SQLite to Django framework and MySQL.
- Implemented AI & ML algorithms for the optimization of web applications and services (data-related applications like document similarity & classification).
- Performed unit and integration testing to develop and maintain quality of the application.
- Created, managed and collaborated to create application documentation to enhance the knowledge management process of the organization.

EDUCATION

Post Graduate Certificate in Project Management in Information Technology	*Seneca College, Ontario, Canada*
Post Graduate Certificate in Business Analytics	*Seneca College, Ontario, Canada*
Master's in business administration in Information Technology	*School of Management, Tribhuvan University*